

# HIMALAYA COLLEGE OF PROFESSIONAL EDUCATION

Approved by :-AICTE (Govt. of India),

Affiliated To: Aryabhatta Knowledge University (Govt. of Bihar)

Chiksi, Paliganj (SH-69), Patna,(Bihar)-801110

Email - hcpechiksi@gmail.com; Website - hcpedu.in

Ref. : HCPE/409/25/7

Date : 17/04/2025

By Order HCPE Planning and Monitoring Committee is constituted with Dr. K. Ashok Kumar, Associate Professor cum Principal as Acting Chairperson with effect from 17-04-2025 till further notice.

## Member of Planning & Monitoring Committee

S.No	Name	Position	Mobile	E-Mail
1.	Dr Uma Shankar	Chairperson	9470200500	hcpechiksi@gmail.com
2.	Dr K. Ashok Kumar	Acting Chairperson	9031052035	ashokrs84@gmail.com
3.	Dr K. Ashok Kumar	Convenor	9031052035	ashokrs84@gmail.com
4.	Ravi Bhushan Kumar	Member (Academic)	8084287409	ravigkumar408@gmail.com
5.	Vikash Mishra	Member (Co-Curricular & Extra Curricular Activities)	7903921640	vikashmishra.bhumca21@gmail.com
6.	Kumari Reeta	Member (Administration)	9264469783	kumarireetahgi@gmail.com
7.	Anil Kumar	Member (Financial Planning)	9472272002	anilkumarhgi11@gmail.com
8.	Krishna Nand Dubey	Member (Performance Review)	8002408436	krishnananddubey9@gmail.com
9.	Ravi Shankar Mishra	Member (Research & Development)	9955996477	mishraravi1350@gmail.com

### **About Committee:**

The Planning and Monitoring Committee is an integral part of the governance structure of the institution. It is tasked with strategizing and evaluating various activities to ensure the continuous growth and development of the college. This committee plays a pivotal role in planning academic, co-curricular, and extra-curricular activities while monitoring and assessing past initiatives for future improvements.

### **Objectives**

- Strategic Planning:** Develop a comprehensive plan for academic, co-curricular, and extra-curricular activities for the forthcoming semester or academic year.
- Performance Review:** Evaluate and review activities conducted in the previous semester or academic year to identify successes and areas for improvement.
- Recommendations:** Provide actionable suggestions to the Principal and Management to enhance the college's performance and facilities.
- Financial Oversight:** Assess the financial viability of the institution annually and recommend necessary actions based on the auditor's report.

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5. **Research and Development:** Oversee the college's Research and Development activities and suggest improvements to foster innovation and scholarly growth.

### Roles and Responsibilities

#### 1. Academic Planning:

- Identify upcoming academic needs and plan course schedules, faculty requirements, and training programs.
- Ensure alignment with the academic calendar and curriculum updates.

#### 2. Co-curricular and Extra-curricular Activities:

- Design and propose activities that promote holistic student development, such as technical workshops, cultural events, and sports meets.
- Collaborate with various departments and clubs to execute these activities efficiently.

#### Performance Review:

- Conduct detailed reviews of previous semester activities.
- Analyze data and feedback from faculty, students, and stakeholders to measure effectiveness.

#### Financial Planning:

- Review the annual financial report provided by the auditor.
- Assess financial health and recommend investments in infrastructure, laboratories, and other facilities.
- Propose strategies for cost optimization and revenue generation.

#### Research and Development Monitoring:

- Evaluate ongoing research projects and achievements.
- Recommend support mechanisms such as funding, facilities, and collaborations to enhance R&D output.
- Encourage faculty and students to engage in innovative projects and secure research grants.

#### Impact

The Planning and Monitoring Committee ensures the institution remains proactive in addressing challenges and seizing opportunities for growth. By meticulously planning and monitoring academic and operational activities, the committee fosters a culture of continuous improvement, financial prudence, and innovative research.



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Principal  
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